



COLLEGIO NUOVO
FONDAZIONE SANDRA E ENEA MATTEI

CALL FOR APPLICATIONS

STUDENT PLACES, ACADEMIC YEAR 2023-2024

Online applications, from July 1st until August 31st 2023, 10.00 pm



Collegio Nuovo – Fondazione Sandra e Enea Mattei is a **University College of Merit** accredited by the Italian Ministry of University and Research (MUR). It is one of the 18 members of the **CCUM** – Conference of University Colleges of Merit, as well as institutional part of the **IUSS** – Institute for Advanced Studies. It was founded in 1978 by the industrial entrepreneur Sandra Bruni Mattei to **promote the cultural and social development of talented young women**, offering them a life and learning experience aimed at fostering **personal, social and professional growth**. Collegio Nuovo hosts 112 students enrolled at the University of Pavia (and 50 recent graduates in its Graduate Residence) and offers them privileged living and study conditions, in a culturally enriching, stimulating and very comfortable environment. All the places in Collegio Nuovo are awarded on the basis of a **public competitive selection process based on merit** and are all **subsidised**, in relation to family income.

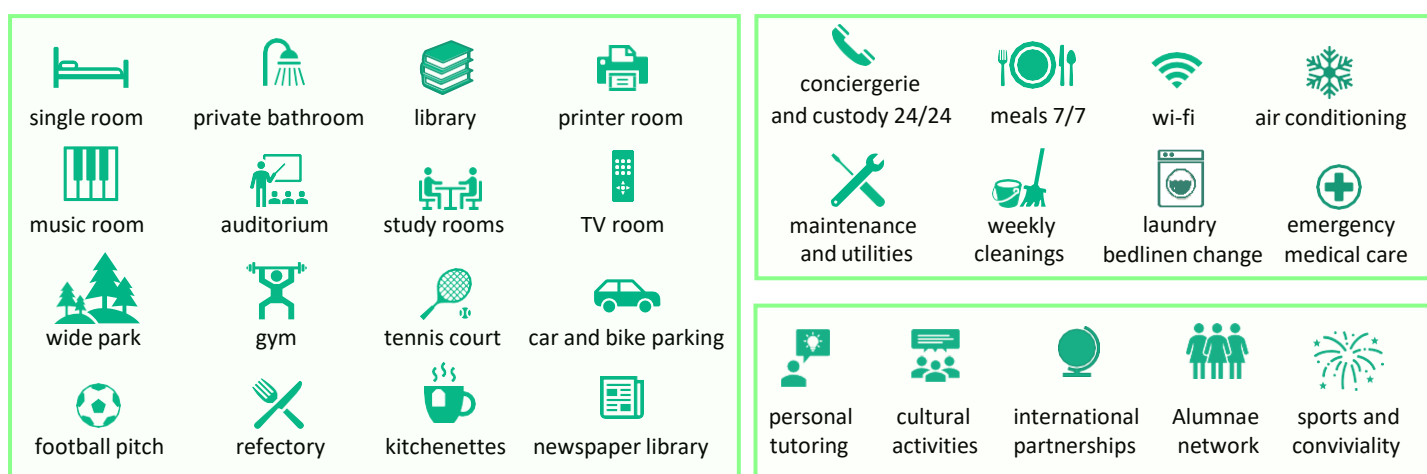
Situated in a large garden of 35.000 sqm at the **heart of the University of Pavia's scientific and biomedical district** and well connected to the city centre, the College provides excellent **study, sports and leisure facilities**, as well as high-quality services for everyday life. It promotes a **lively cultural and training activity** (such as **tutoring** for freshers) that enriches the academic path, encouraging the acquisition of personal and life skills required in any workplace. It has as well numerous **partnerships** with prestigious University Institutions **all over the world**. More than 20% of the students take advantage every year of the international opportunities offered by the College.

AVAILABLE PLACES FOR FEMALE STUDENTS ENROLLED IN FIRST OR SECOND-LEVEL DEGREE COURSES

- a) **22 places**, two of them **free of charge**, for female students enrolling in the **first or subsequent years of a first-level (three-year) degree course or a single-cycle (five-/six-year) degree course** at the University of Pavia. Among them, **six places** are reserved in the first instance to students enrolled, or eligible to enrol, in any year of single-cycle degree courses run by the Faculty of Medicine and Surgery
- b) **3 places** for female students enrolling in the **first year of a second-level, specialist (“magistrale”) degree course**.

SPACES, SERVICES AND OPPORTUNITIES

The College offers accommodation in **single rooms** with **private bathrooms**, weekly cleaning services and bedlinen change. Conciergerie/custody are active 24/24. The **kitchen is managed directly by the College**; breakfast, lunch and dinner are served 7/7.



 Students can choose from a wide range of cultural and educational activities reserved for them, including **Career Management Skills, Languages and IT** courses, as well as courses accredited by the University of Pavia and meetings open to the public. Moreover, the College guarantees **personalised tutoring** and **coaching** services, **job orientation** and **career guidance**. Thanks to the **many international partnerships** of Collegio Nuovo, students can study abroad in all over the world, **from Japan to the United States**,  with the economic support of the College, that offers them **scholarships**.

ADMISSION REQUIREMENTS

- a) **First year** applicants must possess an Italian High School diploma with a final mark of at least **80/100** (or an equivalent mark, if obtained abroad). Applicants in the **subsequent years** must have obtained, at the time of application, all the **credits** for the previous year/years, and at least 30 credits in the current year, recording an overall average mark in their university exams of at least **27/30**. To avoid losing their place, applicants must acquire any remaining credit within March 31st, 2024, with the same average mark.
- b) Applicants enrolling in the **first year of a second-level degree course** must have acquired, at the time of application, at least **160 credits**, scoring an overall average mark in their three years university exams of at least **27/30**. To avoid losing their place, applicants must have completed their first-level degree by December 31st, 2023.

The College Administration Board reserves the right to evaluate any late applications of female students who, even after the deadline of the present competition, pass with particular distinction entrance tests for courses at the University of Pavia that have restricted admission, once the admission ranking has been exhausted.

COMPETITION PROCEDURE

The candidate will choose whether to take the competition tests **in attendance** at the College or **remotely** using online tools. The tests will be scheduled as follows:

- a) **For students enrolling in the first or in the subsequent years of a first-level degree course or a single-cycle degree course**, the competition consists of a **two-part oral test, covering two disciplines chosen by the candidate** and pertinent to her intended University studies:
- *among Italian, Latin, History and Philosophy* for degree courses in Literature, Philosophy, Languages, Psychology, Law, Political Science, Economics and CIM
 - *among Mathematics, Physics, Chemistry and Biology* for degree courses run by the Faculties of Medicine and Surgery and Engineering, and for degree courses in Artificial Intelligence, Mathematics, Physics, Chemistry, Pharmacy, Pharmaceutical Chemistry and Technology, Biological Sciences, Biotechnology, Geological Sciences, Natural Sciences and Technology and Sports Science.

To prepare for the test, whose main purpose is to ascertain the applicants' aptitude for and interest in the disciplines, and therefore in their chosen courses, students should refer to the **curriculum covered at school (in particular in the final year)** and also to the **list of topics** for the oral test, which can be downloaded from the College website. For students enrolled in years subsequent to the first, the competition selection Committee will take into account the courses attended during the previous years of University. In addition, candidates may indicate one or more topics that they have studied in particular depth, to be discussed at the start of the oral test.

The tests, each marked out of **60**, will be held starting from **Monday, September 4th, 2023**. They will be scheduled to ensure that applicants are also able to sit tests at other Colleges of Merit and IUSS, as well as to take the national admission test to the Faculty of Medicine and Surgery and any admission tests to University of Pavia courses of study.

- b) **For students enrolling in the first year of a second-level "magistrale" degree course** there will be **an interview**, marked out of **30**, focusing on the candidate's main areas of study and interest in recent years. Candidates' cv and their attitude towards the College – even cultural – life will also be considered. The dates and the modalities of these interviews are the same as above.

Applicants will also have a **self-presentation interview** (without score) with the Rector of the College and the President of the Committee.

The competition selection **Committee** is composed of Professors from the University of Pavia and the Rector of the College.

The test schedules will be available on the College website from Friday, September 1st, 5 pm. By the same time, it will also be sent by email to the applicants.

At the beginning of the oral test, candidates must show a valid identity document.

Students who also wish to be admitted to **Undergraduate Courses at the Institute for Advanced Studies of Pavia (IUSS-Pavia)** must also apply to IUSS, under the terms of its competition for places (www.iusspavia.it).

IUSS competition applications must be submitted online on the IUSS website following the procedure indicated therein, by 12.00 noon on Thursday, August 31st 2023.

IUSS competition winners may be admitted to Collegio Nuovo only if they have also won a place at the College, in accordance with the aforementioned competition procedures, a) and b) above.

ALLOCATION OF PLACES

Places for applicants referred to in point a) are awarded according to a **ranking list of merit drawn up by summing the results of the two-part oral tests**; instead, places for applicants referred to in point b) are awarded according to the respective **ranking lists of merit drawn up on the basis of their interview scores**. The minimum passing score is respectively of **95/120** and **27/30**. Allocation of any further places that might become available, in addition to those assigned under this competition, will be decided also taking into account the need to ensure a balance between the various academic disciplines. In the event of ties, precedence will be given to students whose financial circumstances are less advantageous.

CONDITIONS OF PLACES

With the aim of encouraging ability and endeavour, Collegio Nuovo grants all the competition winners financial aid, requesting only a contribution to the current costs of College training, room and board. **The ordinary contribution for the whole academic year is equal to €12.000 (75% of actual costs) to be paid to the College in three instalments.**

The College Administration Board can **grant an additional concession up to a maximum of € 7.600 reduction on the entire annual contribution. These benefits are assessed according to the student's family ISEE-U** (Equivalent Economic Situation Indicator) **and to any other available documents**. For more information, see the parametric table of financial aid available on the College website.

Two free places, named after the Founder of the College, Sandra Bruni Mattei, and renewable for subsequent years, will be awarded, at the discretion of the College Administration Board, to applicants enrolling in the first or in the subsequent years of a first-level degree course or single-cycle degree course who were ranked in the top 22. One of these free places will be awarded to the applicant who came top of the ranking list, irrespective of her family income and, in case of ties, to the winner whose ISEE-U is less high. The other two free places will be assigned to students with a University Equivalent Economic Situation Indicator (ISEE-U) no greater than € 30.000.

A **further free place**, renewable for subsequent years, will be awarded, thanks to a contribution of Eng. Enea Mattei Foundation, to the applicant who came top of the ranking list among those who live in the Municipality of Morbegno or in its districts. The relative competition notice is available on www.fondazionemattei.it/

Further free places (28), granted by IUSS and by the Colleges of Pavia that are partners of the IUSS (Collegio Nuovo is among them), will be reserved for students who are winners of a IUSS place and contextually of a College place. The candidates ranked in the top 16 will also be exempt from university taxes.

Furthermore, Collegio Nuovo intends to offer additional contribution to students with particularly unfavorable economic situations.

Free places are **incompatible** with scholarships received from other institutions or bodies, public or private. Students interested in free places are obliged to apply to **EDiSU**, in Pavia, for study grants (www.edisu.pv.it). If an EDiSU grant, or other grant, is awarded, a two-thirds share of it must be paid to the College.

Please note that these additional concessions are only reserved for those who do not benefit from financial aid provided by other public or private bodies. An exception is made for any scholarship

awarded by bodies responsible for granting the right to University education and for IUSS study awards.

In 2022, students' annual fees covered the 29,7% of the costs incurred for them by the Foundation, whereas the remaining 70,3% has been at the expense of the Foundation.

The Collegio Nuovo is also one of the Institutions affiliated with INPS (former INPDAP, iPOST and ENAM) in which it is possible to use the contribution of residential hospitality offered (up to the master's degree) by INPS to the winners of its specific call, addressed to students who are the daughters of living or deceased employees and pensioners of Public Administration. These facilities, which shall not be cumulated with any of the financial aid offered by the College, entail an important reduction (even total) of the ordinary annual contribution requested by the College. **All the winners of the INPS call who also won a place at Collegio Nuovo can be admitted to the College.** Updates on www.inps.it and on the College website.

Other benefits could be awarded until master's degree to students who are the daughters of ENPAM members, thanks to the agreement between CCUM and ENPAM (www.enpam.it), and to Medicine Students enrolled in the fifth or sixth year.

The place will be renewed for subsequent years on condition that the student continues to comply with the merit requirements and College rules (average mark in the university exams of at least 27/30, achievement of at least half of the credits within July and of all of the credits within the successive March 31st, observance of the "Educational Agreement" and "Hospitality Agreement"). Students are in fact required to sign an "**Educational Agreement**" with the College, under which they undertake to follow a personalised educational programme designed to supplement their university studies, in line with the objectives pursued by CCUM – Conference of University Colleges of Merit accredited by MUR (www.collegiuniversitari.it). Upon completion of this programme, students can receive a "**College Diploma**" issued jointly by the College and CCUM, certifying the additional curriculum followed. The relationship between Collegio Nuovo and each student admitted will be governed by a formal **Hospitality Agreement**.

NOTIFICATION OF THE COMPETITION RESULTS

The 25 successful applicants will be notified of the competition results no later than **Monday, September 11th, 2023**. They will also receive, by the next day at the latest, a formal letter of entitlement. They must provide written acceptance of the place following the times and procedures outlined in the letter itself. Should the College be in a position to offer places to students further down the ranking list, applicants ranked below the first 25 may be contacted in the days immediately after this deadline. Entrance in College will be possible starting from September 20th 2023, or in any case within the beginning of University classes.

COMPETITION APPLICATION FORM, DOCUMENTS AND DEADLINE



All candidates must complete the online application form available on the College website <https://demo.bewe.it/demo2/ammissioni-in-collegio-e-sezione-laureati/> from July 1st to August 31st 2023 (10 pm).

The requested documents can be sent in digital format as an attachment to the online application; alternatively, the application and accompanying documents can be sent to the College as hard copies. The deadline for submission is **Thursday, August 31th 2023 (10 pm)**. Only the actual date of arrival will be considered valid.

The College Secretariat is available to assist with compilation of applications:

e-mail: concorso.collegionuovo@unipv.it; tel. ++39 (0)382-547206/5471

Documents to be attached:

- 1) self-certification attesting to the possession of a Diploma of Higher Secondary Education, or foreign equivalent, entitling the candidate to seek university admission, indicating the final marks achieved. The relevant form can be downloaded from the College website but is, in any case, made available during the online application process.
- 2) certificate of marks obtained in university examinations (this applies only to applicants who are already university students) and, for students enrolled in the first year of a second-level degree course, a *curriculum vitae et studiorum*
- 3) certificate of current University Equivalent Economic Situation Indicator (ISEE-U) status, obtainable from the student's municipality of residence, from the local social security office (INPS), or from local public accounting services (CAF), together with the relative *Dichiarazione Sostitutiva Unica* (only for students who intend to ask for an economic facilitation on the ordinary contribution). It should be noted that in the case of candidates who do not live with their family, or whose parents do not live together, the contribution requested by the College is calculated on the basis of the family's overall financial situation.
- 4) copy of the applicant's ID card (or equivalent foreign ID document) and copy of the applicant's social security number

The application form generated at the time of closing the online registration procedure must then be printed, signed (also by the candidate's parents) and sent attached by e-mail to concorso.collegionuovo@unipv.it within the above deadline.

The College reserves the right to scrutinise the declarations made and to request subsequently further documentation relating to the family's financial situation.

Successful applicants must also present, upon entry to the College, a **certificate** issued by their **family doctor**, declaring that they are not affected by any illness incompatible with community life, **two passport size photographs** signed on the back, a **certificate of registration** at the University of Pavia and, if available, a **curriculum vitae**.

All data provided will be treated in compliance with current legislation on data processing.

INFO

Segreteria del Collegio Nuovo, via Abbiategrasso 404 - 27100 Pavia, Italy

concorso.collegionuovo@unipv.it

Tel. ++39 (0)382-547206/547340/5471 or ++39 (0)382-526372; fax ++39 (0)382-423235

<https://colnuovo.unipv.it/>

Pavia, June 15th, 2023

The Rector
Collegio Nuovo

Dott. Paola Bernardi

The President
Fondazione Sandra e Enea Mattei

Prof. Anna R. Malacrida



Dear Interested Party,

In compliance with the provisions of art. 13 of EU Regulation 679/2016, "General Regulation on the protection of personal data" (RGPD) and national legislation Legislative Decree 196/2003 as amended by Legislative Decree 101/2018, as part of the procedure for participation in the competition for titles and examinations, the data you provide directly will be processed by the Foundation. In relation to this, therefore, we inform you that:

Data Controller

The Data Controller is the Sandra and Enea Mattei-Collegio Nuovo Foundation, in the person of the President and Legal Representative, with registered office in Via Abbiategrosso n. 404 - 27100 Pavia, Italy.

Interested

Students who are enrolled in the first year or are enrolled in a Bachelor or Master's degree course at the University of Pavia, father and mother of the student living together or not.

Purposes of data processing

The data provided by you are processed for the following purposes:

1. ascertaining and verifying the regulatory criteria for participation in the competition or for the renewal of the place in College and to benefit from benefits and advantages, services and activities offered in relation to the Call for applications and the Internal Regulations of the College,
2. management of the procedures related to the training and reporting activities of the Colleges of Merit, accredited by the MUR,
3. subsequent administrative management in case of admission,
4. exercise, in any venue, including judicial proceedings, of any right and any legal action provided for in Call in the interest and for the protection of the Foundation,
5. anonymously for internal statistical and historical purposes.

Should the Data Controller need to process the data provided for purposes other than those expressed above, before any further processing, he or she will provide you with all the information regarding this different purpose and any further relevant indications.

Data subject to processing

The personal data provided by the interested party are personal data and contact details, school career completed with qualification obtained and final mark of the High School Diploma, credits obtained, degree course chosen / taken, suitability for community life and sports activities, no criminal convictions, composition of the family with personal data and profession of father and mother, presence of sisters / brothers, any economic condition (such as ISEE) and / or benefit that you intend to enjoy (INPS, IUSS). In the context of the application and statements made, the Foundation is therefore also in possession of categories of so-called special data revealing racial or ethnic origin, religious beliefs, as well as data relating to the health or judicial information of the applicant and, for some of these, of the father and mother whose specific consent is requested in the documentation submitted both online and on paper.

Nature of the conferment of data and legal basis

The conferment of data and its processing are mandatory in relation to the purposes of points 1), 2), 3) and 4), any refusal would not allow the Owner to start the competition procedure and to comply with requirements arising from legal and regulatory provisions (eg. of emanation of the MUR) or to protect the legitimate interests of the Owner himself in case of litigation. Consent is, however, necessary for data of a particular nature given at the time of submission of the application for participation and/or attached documentation and must be expressed, in that forum, by the Interested Parties. Failure to provide it will result in the incompleteness of the documentation required by the Call for Applications and the Regulations and could compromise the execution of the procedure in whole or in part. The processing referred to in point 5), taking place on aggregated and anonymous data, necessary for internal statistical and historical purposes, does not allow the identification of the interested party, not even through the crossing of information and/or acquisition of additional information, since such data are deprived of all identification elements, are not, therefore, considered personal data and are not subject to the rules for the protection of personal data.

Processing methods

Personal data will be processed both in paper form and with the aid of electronic, computerised or telematic instruments, with logic strictly related to the purposes expressed above and, in any case, through organisational and IT security measures suitable to guarantee the confidentiality, integrity and availability of the data as well as the accuracy, updating and pertinence of the data according to the provisions of the regulations in force. Such data may be accessed and, therefore, come to knowledge, only and exclusively by persons expressly authorized and instructed by the Owner and / or external managers appointed, who may perform, according to the authorizations/nominations, operations of collection, recording, organization, storage, consultation, selection, extraction, comparison, use, interconnection, blocking, communication, cancellation and any other operation should it be necessary in compliance with the provisions of law. In particular, the data are not subject to dissemination or to any fully automated decision-making process, so in particular there is no profiling system.

Duration of treatment



For the purposes of the historical memory of the College, all data relating to the competitor, registered but not admitted or absent from the exams or who, despite having passed the competition, makes a different choice or becomes part of the collegiate community, will be stored, both on computer and paper, in the Historical Archives of the Collegio Nuovo. All the documentation proving the regularity of the competition, such as admission rankings, tests taken, records with marks etc., signed by the commissioners, is, therefore, kept without time limit as proof of eligibility for the competition, in order to comply, as a body recognized and accredited by the MUR, the reports requested periodically in relation to eg. number of competitors, geographical origin, social conditions, etc. as well as for internal statistical and historical purposes.

At the closing of the call for applications, the ranking list is also published on the institutional website, indicating: position in the ranking list, name, score obtained. The ranking will remain available online for a period of 3 months.

Scope of communication and dissemination of data, recipients of data

In relation to the purposes expressed above, may become aware of your data authorized persons or external managers identified by the Owner in writing, such as:

- Employees/collaborators who, on the basis of roles and duties performed, have been authorized to process data, trained to do so within the limits of their skills and in accordance with the instructions given to them,
- Professionals or service companies for the management of computer systems (accounting, competition, canteen, personal data and Students / Guests career) and the Website,
- Members of the examination committee.

In addition, the data may be made accessible and communicated, for the stated and law purposes, to persons and/or third parties such as:

- MUR,
- Insurance companies,
- Qualified professionals for the protection and resolution of any legal problems and disputes,
- Judicial authorities (Guardia di Finanza, Police Forces, etc.),
- Universities and University Departments,
- CCUM (Conference of University Colleges of Merit).

The detailed list of persons/companies that process data on behalf of the Owner is available upon request at rettrice.collegionuovo@unipv.it/segreteria.collegionuovo@unipv.it. Access to such data shall be subject to an assessment of the legitimacy of the request. The holder shall not communicate and/or transfer the data to third countries outside the EU or to international organisations outside the EU. The data shall not be disseminated.

Rights of the interested parties

Pursuant to Articles 15 et seq. of Chapter III of EU Regulation 679/2016, the interested party may exercise the following rights:

- to obtain confirmation as to whether or not your personal data is being processed and, if so, to obtain access to such data and any other information related to and provided for in Article 15;
- to obtain, without undue delay, the rectification of inaccurate or incomplete data (Article 16), the cancellation - oblivion (Article 17), except for those contained in documents that must be kept by the Foundation and unless there is a prevailing legitimate reason to proceed with the processing, as well as the limitation of processing (Article 18). Any corrections or cancellations or limitations of the processing carried out will be communicated by the Data Controller to the recipients to whom the data are normally transmitted (art. 19);
- to receive in a structured format, in common use and readable by automatic device, personal data concerning you and transmit them to another data controller or obtain direct transmission of personal data from one data controller to another, if technically feasible - data portability (art. 20);
- to oppose, for reasons related to your particular situation, the processing of personal data concerning you (art. 21);
- to oppose a decision based solely on automated processing, including profiling (art. 22).

Revocation of consent and Complaint

If the processing is based on consent, the Data Subject has the right to revoke it at any time without prejudice to the lawfulness of the processing based on the consent given before the revocation. The interested party also has the right to lodge a complaint with the Guarantor Authority for the Protection of Personal Data in accordance with art. 77 of the GDPR or to take appropriate legal action (art. 79 REG. EU 2016/679).

How to exercise your rights

You may exercise your rights by writing to: Fondazione Sandra e Enea Mattei, Via Abbiategrasso n. 404 - 27100 Pavia, e-mail: rettrice.collegionuovo@unipv.it pec: collegionuovo@pec.it specifying the subject of the request, the right you intend to exercise and attaching a photocopy of an identity document attesting the legitimacy of the request.

Identity and contact details

Data controller: Fondazione Sandra e Enea Mattei, Via Abbiategrasso n. 404 - 27100 Pavia, in the person of the President and Legal Representative, Prof. Anna R. Malacrida, Tel. +39 0382 526372, e-mail: segreteria.collegionuovo@unipv.it.

Privacy Officer: Rector Dr. Paola Bernardi, Tel. +39 0382 526372, e-mail: rettrice.collegionuovo@unipv.it.