



COLLEGIO NUOVO
FONDAZIONE SANDRA E ENEA MATTEI

GRADUATE RESIDENCE CALL FOR APPLICATIONS STUDY PLACES ACADEMIC YEAR 2023-2024



The **Graduate Residence** of Collegio Nuovo - Sandra and Enea Mattei Foundation, a university college of merit accredited by the Ministry of University and Research, is located **at the heart of the scientific and biomedical campus of the University of Pavia**, via Ettore Tibaldi 4, 27100 Pavia, and is well connected, even by public transport, with the historic centre of the city. Surrounded by a **large garden** with internal parking, it is composed of **46 modern and bright apartments**, fully furnished, with equipped kitchenette, private bathroom and air conditioning, and common areas that house spaces for learning and teaching.

Students of the **(co-ed)** Graduate Section, engaged in master's or post-graduate studies and characterized by a marked **internationality**, have **free access** to all the facilities of Collegio Nuovo for study, meetings and sports, including a rich **library**, a **gym** with equipment room, a **tennis court** and a **football field**. In addition to the specialized university training, Collegio Nuovo offers its post-graduate students **transversal cultural activities** which are guaranteed by the Scientific Committee of the Foundation.

AVAILABLE PLACES

- **8** study places for male and female students, of Italian or foreign nationality, enrolled in the **second or third university cycle**, with priority to those who are enrolled at the University of Pavia. **Two** of these places are preliminary reserved for graduate or graduating students of Collegio Nuovo who intend to continue their studies, enrolling on PhD courses, courses run by Schools of Specialisation, further training and post-graduate courses, or university Master courses.

PLACES



SERVICES



OPPORTUNITIES



ADMISSION REQUIREMENTS

- Graduates with a **first-level degree** with a final grade of at least **105/110** who intend to enrol in the **first year of a second-level degree** course. If not already obtained, it is requested an overall average mark in the exams of the first university cycle of at least **27/30**. Bachelor's degree must be obtained within the deadlines set by the University of Pavia or by the respective University in order to be able to enrol in the first year of a second-level degree course.
- Graduates with a **first-level degree** who intend to enrol in the **second year of a second-level degree** course, with an overall average mark in their second-cycle university exams of at least **27/30**.
- Graduates with **second-level degree** who intend to enrol or have already enrolled on **PhD courses, courses run by Schools of Specialisation, further training and post-graduate courses, or university Master courses**: certificate of enrolment.

Candidates who also wish to be admitted to the two-year Master's Courses at **IUSS** - Institute for Advanced Studies of Pavia should refer to www.iusspavia.it.

We also signal the affiliation with **INPS (former INPDAP, iPOST and ENAM)** for subsidised places also for the second University cycle. Info on www.inps.it and updates on the College website.

COMPETITION PROCEDURE AND ALLOCATION OF PLACES

The competition is based on **academic qualifications**. Places are allocated by the College Administration Board according to a **ranking list of merit** that will take into account the qualifications submitted. This ranking list will be drawn up by a selection Committee comprising at least two university Professors and the Rector of the College.

Applications and documents must be submitted by **August 31st 2023** (first deadline), or by **September 30th 2023** (second deadline). In the event of subsequent availability, the College Administration Board may allocate, after evaluation, additional places during the year, as well as for a semester, to candidates who possess the qualifications required.

CONDITIONS OF PLACES AND TRAINING

With the aim of encouraging excellence, Collegio Nuovo grants all competition winners subsidised places.

The annual contribution for the **whole year** is in fact equal to **€ 6.600**. Upon acceptance of the place, a **confirmatory deposit** of **€ 500** is required. The other amounts are payable in **two-month instalments, paid in advance**.

In case of availability after the deadline of the present competition, applications for a semester or different periods could be accepted. The contribution for a **semester** is equal to **€ 3.600**.

Cancellation of places is not allowed except in the event of unforeseen and unavoidable circumstances. In such circumstances, the subsidised fees will be calculated according to the period of time actually spent in the Residence. The confirmatory deposit is non-refundable. The apartments can accommodate one person only and they may not be transferred to third parties; residents who fail to respect these rules will lose their place.

A formal **Hospitality Agreement** will govern the relationship between Collegio Nuovo and each admitted resident. Students of both the second and third university cycle will be required to sign an “**Educational Agreement**” with the College, under which they undertake to follow a **personalised educational programme** designed to supplement their university studies, for **at least 25 hours a year**, in line with the objectives pursued by CCUM – Conference of University Colleges of Merit accredited by the Italian Ministry of University and Research, of which Collegio Nuovo is a member.

Places awarded may be confirmed in subsequent academic years, subject to the decision of the Administration Board, providing that the conditions determining the initial access to the residence continue to be met, together with the requirements of the Educational Agreement and the College rules.

APPLICATION FORM AND DOCUMENTS FOR ADMISSION



The application and documents should be sent **by e-mail**, starting **from July 15th 2023**, to segreteria.collegionuovo@unipv.it.

The following documents must be attached to the application form, which can be downloaded from the [College website](#)

- a) For **all**: curriculum vitae, copy of the applicant’s ID card (or equivalent foreign ID document), copy of the applicant’s fiscal code and two passport size photographs
- b) For applicants enrolling in the **first year of a second-level “magistrale” degree course**: their first-level degree certificate or, if they have not yet completed their degree, a transcript of records together with the commitment to achieve their first-level degree within the deadlines set for enrolling in the first year of a second-level degree course
- c) For applicants enrolling in the **second year of a second-level “magistrale” degree course**: their first-level degree certificate and a transcript of records of their “magistrale” degree course examinations
- d) For applicants enrolling or already enrolled on **PhD courses, courses run by Schools of Specialisation, further training and post-graduate courses, or I or II level university Master courses**: a certificate of enrolment, complete with the student’s ID number.

All data provided will be treated in compliance with the law on the processing of personal data.

Pavia, July 1st 2023

The Rector
Collegio Nuovo
Dr. Paola Bernardi

The President
Fondazione Sandra e Enea Mattei
Prof. Anna R. Malacrida



Dear Data Subject,

In compliance with Article 13 of Regulation (EU) 2016/679, "General Data Protection Regulation" (GDPR) and national legislation (Legislative Decree 196/2003 as amended by Legislative Decree 101/2018), as part of the participation procedure in the competition for titles, the data you directly provide will be processed by the Sandra and Enea Mattei Foundation. In relation to this, therefore, we inform you that:

Data Controller

The Data Controller is the Sandra and Enea Mattei Foundation-Collegio Nuovo, in the person of the President and Legal Representative, with registered office in Via Abbiategrasso n. 404 - 27100 Pavia, Italy.

Data Subjects

Graduates with a first-level degree who are enrolled in the first or second year of a second level, specialist, degree course at the University of Pavia; Graduates with a second-level degree who intend to enroll or have already enrolled on PhD courses, courses run by Schools of Specialization, further training and post-graduate courses or university Masters at the University of Pavia.

Purposes of data processing

The data You provide are processed for the following purposes:

1. Ascertaining and verifying the regulatory criteria for participation in the competition for places in the Graduate Residence; enabling you to take advantage of the benefits and concessions, services and activities offered in relation to the Call for Applications and the Internal Regulations of the Residence
2. management of the procedures related to the training activities of the Institutions of Merit, accredited by the MUR
3. subsequent administrative management in case of admission
4. exercise of any right and legal action provided for in the Call for applications in the interest and for the protection of the Foundation, in any venue, including judicial proceedings
5. anonymously for internal statistical and historical purposes

Should the Data Controller need to process the provided data for purposes other than those expressed above, before any further processing, she will provide you with all the information regarding this different purpose and any further relevant indication.

Data subject to processing

The personal data provided by the data subject are personal data and contact details, a curriculum vitae, the certificate of first or second level degree course, a transcript of records of the University examinations and a certificate of enrolment, complete with the student's ID number. In the context of the application and statements made, the Foundation is therefore also in possession of categories of so-called "special data" revealing racial or ethnic origin, whose specific consent is requested in the documentation submitted both online and on paper.

Nature of the conferment of data and legal basis

The conferment of data and its processing are mandatory in relation to the purposes of points 1), 2), 3) and 4); any refusal would not allow the Data Controller to start the admission procedure and to comply with requirements arising from legal and regulatory provisions or to protect the legitimate interests of the Data Controller herself in case of litigation. Consent is, however, necessary for data of a particular nature given at the time of submission of the application for participation and/or attached documentation and must be expressed, in that forum, by the Data Subjects. Failure to provide it will result in the incompleteness of the documentation required by the Call for Applications and the Internal Regulations and could compromise the execution of the procedure in whole or in part. The processing referred to in point 5), taking place on aggregated and anonymous data, is necessary for internal statistical and historical purposes and does not allow the identification of the data subject, not even through the crossing of information and/or acquisition of additional information, since such data are deprived of all identification elements. These data are not, therefore, considered personal data and are not subject to the rules for the protection of personal data.

Processing operations

Data will be processed both in paper form and with the aid of electronic, computerized or telematic instruments, with logic strictly related to the purposes expressed above and, in any case, through organizational and IT security measures suitable to guarantee the confidentiality, integrity and availability of the data as well as the accuracy, updating and pertinence of the data according to the provisions of the regulations in force. Such data may be accessed and, therefore, come to knowledge, only and exclusively by persons expressly authorized and instructed by the Data Controller and / or external managers appointed. They may perform, according to the authorizations/nominations, operations of collection, recording, organization, storage, consultation, selection, extraction, comparison, use, interconnection, blocking, communication, cancellation and any other operation necessary in compliance with the provisions of law. In particular, the data are not subject to dissemination or to any fully automated decision making process, so in particular there is no profiling system.



Duration of treatment

For the purposes of the historical memory of the Foundation, all data relating to the applicants registered but not admitted or who, despite having passed the competition, makes a different choice or, on the contrary, becomes effectively a Graduate Residence guest, will be stored, both on computer and paper, in the Historical Archives of the Foundation.

All the documentation proving the regularity of the competition, such as admission rankings and assessments, signed by the commissioners, is, therefore, kept without time limit as proof of eligibility for the competition, in order to comply, as a body recognized and accredited by the MUR, the reports requested periodically in relation to e.g. number of competitors, geographical origin, social conditions, etc., as well as for internal statistical and historical purposes.

Scope of communication and dissemination of data, recipients of data

In relation to the purposes expressed above, may become aware of your data authorized persons or external managers identified by the Data Controller in writing, such as:

- Employees/collaborators who, on the basis of roles and duties performed, have been authorized to process data, trained to do so within the limits of their skills and in accordance with the instructions given to them
- Professionals or service companies for the management of computer systems (competition, personal data etc.) and the Website
- Members of the admission Committee

In addition, the data may be made accessible and communicated, for the stated and law purposes, to persons and/or third parties such as:

- MUR
- Insurance companies
- Qualified professionals for the protection and resolution of any legal problems and disputes
- Judicial authorities (Financial Police, law enforcement, etc.)
- Universities and University Departments
- CCUM (Conference of University Colleges of Merit)

The detailed list of persons/companies that process data on behalf of the Data Controller is available upon request at rettrice.collegionuovo@unipv.it/segreteria.collegionuovo@unipv.it. Access to such data shall be subject to an assessment of the legitimacy of the request.

The holder shall not communicate and/or transfer the data to third countries outside the EU or to international organizations outside the EU. The data shall not be disseminated.

Rights of the data Subjects

Pursuant to Articles 15 et seq. of Chapter III of Regulation (EU) 2016/679, the data subject may exercise the following rights:

- to obtain confirmation as to whether or not his/her personal data are being processed and, if so, to obtain access to such data and any other information related to and provided for in Article 15;
- to obtain, without undue delay, the rectification of inaccurate or incomplete data (Article 16) or the erasure – “right to be forgotten” (Article 17), except for those contained in documents that must be kept by the Foundation and unless there is a prevailing legitimate reason to proceed with the processing, as well as the restriction of processing (Article 18). Any rectification or erasure or restriction of the processing carried out will be communicated by the Data Controller to the recipients to whom the data are normally transmitted (Article 19);
- to receive in a structured format, in common use and readable by automatic devices, personal data concerning him/her and transmit them to another data controller or obtain direct transmission of personal data from one data controller to another, if technically feasible - data portability (Article 20);
- to object, for reasons related to his/her particular situation, the processing of personal data concerning him/her (Article 21);
- to not to be subject to a decision based solely on automated processing, including profiling (Article 22).

Withdrawal of consent and Complaint

If the processing is based on consent, the Data Subject has the right to withdraw it at any time without prejudice to the lawfulness of the processing based on the consent given before the withdrawal. The data subject also has the right to lodge a complaint with the Italian Data Protection Authority (Garante per la protezione dei dati personali) in accordance with Article 77 of the GDPR or to take appropriate legal action (Article 79 GDPR REG. EU 2016/679).

How to exercise your rights

You may exercise your rights by writing to: Fondazione Sandra e Enea Mattei, Via Abbiategrasso n. 404 - 27100 Pavia, e-mail: rettrice.collegionuovo@unipv.it; pec: collegionuovo@pec.it specifying the subject of the request, the right you intend to exercise and attaching a photocopy of an identity document attesting the legitimacy of the request.



COLLEGIO NUOVO
Fondazione Sandra
e Enea Mattei

INFORMATION ON THE PROCESSING OF PERSONAL DATA
drawn up pursuant to and for the effects of the EU GDPR 2016/679
and current national legislation

Identity and contact details

Data Controller: Fondazione Sandra e Enea Mattei, Via Abbiategrasso n. 404 - 27100 Pavia, in the person of the President and Legal Representative, Prof. Anna R. Malacrida, Tel. +39 0382 526372, e-mail: rettrice.collegionuovo@unipv.it/
segreteria.collegionuovo@unipv.it.

Data Protection Officer: Rector Dr. Paola Bernardi, Tel. +39 0382 526372, e-mail: rettrice.collegionuovo@unipv.it.

Pavia, 1 July 2023

Fondazione Sandra e Enea Mattei
Prof. Anna R. Malacrida